

STANDING RULES

Northern Indiana Unit #154

I. TOURNAMENTS

1. The Unit 154 President and Secretary/Treasurer may choose either 1 night's hotel accommodation OR free plays for all sessions at a Unit 154 Sectional.
2. Complimentary entries shall be allowed to the following for all sessions in which they play excluding Charity Tournaments:
 - a) District 12 Director
 - b) District 12 Secretary/Treasurer
3. The Sectional Tournament Chair has discretionary power over the following:
 - a) Awards schedule
 - b) Time schedule of events
 - c) Caddy fees
 - d) Supply and equipment needs
 - e) Individual free plays
4. The Regional Tournament Chair will be elected by the Unit Board when applicable. The Regional Chair will follow applicable District 12 rules for the conduct of a regional and observe any limitations or instructions given by the Unit Board.
5. The Unit Treasurer cannot be a tournament chairman.
6. The entry fee at sectional tournaments shall be established by the Board.
 - a) Any student attending with a student ID shall pay half price.
7. Each Tournament Chair shall submit a final tournament plan to the Tournament Coordinator at least sixty (60) days in advance of the tournament.
 - a) As required by the ACBL, a tournament schedule will be finalized and submitted to the ACBL at least 6 months in advance of the tournament.
8. Tournament reports shall be completed and distributed to all Board members within thirty (30) days after sectional tournaments and within sixty (60) days after regional tournaments.

II. UNIT OPERATION

1. The Unit President shall set the location, the starting time, and the agenda for each Board meeting.
2. Reimbursement allowances for Unit Officers to attend District 12 Board meetings, shall be set annually by a majority Board vote at the first Board meeting of the fiscal year.
3. The Secretary allowance is \$50 per month.
4. The Treasurer allowance is \$50 per month.
5. The Web Master allowance is \$50 per month.
6. The Unit Reporter allowance is \$75 per newsletter which are published in the even months of the year.

7. A recording secretary shall be paid \$50 per meeting.
8. Each voting Board member who attends a scheduled Board meeting held in conjunction with a Unit sectional will receive a \$30 stipend and 2 free plays to that sectional.
9. A written Treasurer's report shall be distributed to the members of the Board at least 7 days prior to each board meeting. The report will then be presented and discussed at the meeting.
10. The Secretary will send each Board member who is absent a copy of all written reports and other materials distributed at the meeting.
11. The President shall provide each Board member a copy of the District 12 minutes.
12. NIU members are not to be considered delinquent in payment of dues unless the ACBL considers them delinquent.
13. The President may appoint committees as needed subject to subsequent Board ratification.

III. **ELECTION PROCESS**

1. Board members will be elected by the Club they represent every three years. Each Club may choose their own election methods.